

Eligibility and Performance Requirements

ELIGIBILITY	
Eligible Jurisdictions:	Cities, Towns, Counties, Public Port Districts, and Innovation Partnership Zones (designated per RCW 43.330.270).
Eligible Projects:	<p>Construction of publicly-owned infrastructure, facilities, and related improvements which enable and encourage private sector business creation or expansion, redevelopment of Brownfields, or enhance the vitality and livability of the community.</p> <p>Planning/pre-construction portions of projects are limited to 20% of the activities.</p>
Eligible Activities:	<p>New construction, refurbishment, repair, replacement, rehabilitation, improvement, demolition and remediation of publicly owned infrastructure and facilities as part of construction.</p> <p>Infrastructure and facilities include publicly owned: bridges; roads; research, testing, training, and incubation facilities in areas designated as innovation partnership zones under RCW 43.330.270; buildings or structures; domestic and industrial water systems; earth stabilization; sanitary sewer systems; storm water systems; rail; electricity; telecommunications; transportation; natural gas; parks and recreation facilities; pedestrian and bicyclist amenities; and port facilities. Up to 20% of the total project cost may include pre-construction activities related to the construction project.</p> <p>Ineligible activities: No maintenance. No rolling stock. No stand-alone planning projects. Funds may not be used for administrative costs unless directly related to external construction management and shall not exceed 10% of the grant award. Operating expenses are ineligible for reimbursement from CERB.</p>
NOTE: IPZS <u>ONLY</u>	\$50,000 available for successful IPZ grant recipients' operating expenses – allocation will be based solely on the # of IPZs who are awarded grant funding.

PERFORMANCE	
<i>Grant awards may be withdrawn if projects do not meet these requirements.</i>	
Contract Execution:	<p>Contracts must be executed by March 31, 2013.</p> <p><u>For Community Revitalization Micro Grants only:</u> Contracts must be executed by December 31, 2012.</p>

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Project Commencement:	The CERB funded portion of the project must go to construction within 12 months of contract execution.
Project Completion:	<p>The CERB funded portion of the project must be complete within two years (24 months) of project commencement.</p> <p><u>For Community Revitalization Micro Grants only:</u> The CERB funded portion of the project must be complete within one year (12 months) of project commencement.</p>
Grant Fund Distribution and Retainage:	<p>Funds will be distributed on a reimbursement basis only.</p> <p>Requests for reimbursement must be accompanied by a Project Status Report.</p> <p>Matching funds must be spent simultaneously with CERB funds, \$1 for \$1. (\$1 CERB to \$1 Match fund until CERB funds or match funds are exhausted).</p> <p>10% of the grant award will be withheld until project is completed.</p> <p><u>For Economic Development Grants only:</u> An additional 10% of the grant award will be withheld until:</p> <ul style="list-style-type: none"> the private sector partner has located and hired at least 90% of the expected Year 1 employees (as detailed in the applications), and jobs and wages (at wages meeting or exceeding application estimates) have been verified by CERB.
Use of CERB-Funded Facilities:	Facilities funded by CERB must remain public assets and be used as described in the CERB application for a minimum of 10 years, unless otherwise approved by the Board.
Reporting Requirements:	<p>1. With each reimbursement request: <u>Project Status Reports</u>, which may include, but not be limited to:</p> <ul style="list-style-type: none"> Percent of completion for scope of work items Amount of matching funds spent Other criteria as the Board may require

PERFORMANCE

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2. Yearly Project Outcomes, which *may* include but not be limited to:

- Business names, locations, number of employees, average employee wages, and annual sales and property taxes generated located within a specified radius of the CERB project area.
- A verbal presentation to the CERB board by the recipient jurisdiction.
- Other criteria as the Board may require.
- Yearly Project Outcomes must be reported for up to five years after the CERB funded portion of the project is complete.

3. Project Completion Report

- Business names, locations, number of employees, average employee wages, and annual sales and property taxes generated located within a specified radius of the CERB project area.
- Other criteria as the Board may require.

4. Audits

Applicants are subject to audit by CERB and Commerce, as described in the final contract documents.